



COVID - 19 STATEMENT

"Coronavirus"

26/03/2020.

We are all aware the Victorian Government has called a State of Emergency in respect to Coronavirus (COVID-19).

The Management and Staff at Active TEC shall not underestimate the potential risks to our students and clientele, who wish to attend educational training course classes we have available.

ACTIVE TEC Management is monitoring and applying the advise provided about the "Coronavirus" from government / medical organisations and experts to ensure our staff, students and clientele are not put in any known risk.

As of the date on this statement the government has not advised educational institutions to halt operations, and we recognise people still want access to training courses and certification.

We are constantly adapting and making changes to maximise staff, student and client safety.

Current measures that have been employed and remain in place are:

- * A reduced attendee capacity for course sessions now applies, to maintain 1.5 meter spacing's for students attending a training session.
- * All surfaces are Sanitised and "Hand Sanitizer" is available for students and staff use.
- * On arrival staff and students are temperature tested via "Non Contact IR thermometer, to identify any high temperature readings.
- * Any person showing "Flu Like" symptoms is not allowed to stay and attend a class.
- * Students may bring and wear protective face masks (P2 recommended) if they wish to do so.
- * Where students choose to wait until a later date to attend their course booking, we will provide them with an attendance credit, they may use at a time more appropriate.

We shall continue to serve our clientele until such time as we are instructed by the government or their "experts", that learning institutions must cease operations, or until our management and staff decide to stop operations based on the best medical advice.

Please stay safe, wash your hands often and maintain recommended distances from others.

This notice will be modified to advise patrons of Active TEC status, from time to time.

Thank you all for your cooperation and patience during this difficult time fro us all.

David West

Director of Training and Compliance services.

Active TEC - 2nd Release